

Pre-Session Checklist

Teachers



Use the following checklist as a guide for preparing for online learning sessions.

- Review all teacher guides on the following topics: Greeting/Circle, Teaching Time, Play Time, Routines, and Independent Work.
- Review information in lesson plans and REELS for each strand you will teach. Be sure to familiarize yourself with all lesson plan materials (REELS, videos, homework activities, routine list, and independent work tasks).
- Print and have available during the online sessions:
 - Data form
 - Teacher guides
 - Lesson plans
- Review the importance of setting up a successful instructional environment with the caregiver. Considerations:
 - Find a quiet and distraction-free area with table and chairs.
 - Gather a variety of motivating toys, food, activities, books, music, games, etc.
 - Place all motivating items in closed containers. Have separate toys identified for Play Time. Place containers out of reach of the student.
- After reviewing the lesson plans and activities, provide a list to the caregivers of materials they should gather in preparation for the online sessions.
- Determine which reinforcement system will be most effective for the student. Ideas include: 1:1 reinforcement, 5 star token system, 10 star token system.
- Gather any additional materials you think will be engaging and motivating for the student (e.g. preferred books, music, puppets, spinners, etc.).